

## **Gilead Greece FAQ Document**

Gilead supports many organizations and projects, but we receive more grant requests than we can fund. Applying for a grant is not a guarantee of funding.

Grants are separate from the company's commercial activities; sales and marketing personnel are not involved in grant decisions. Grants are not connected to or conditioned upon purchasing, prescribing, recommending or otherwise supporting Gilead products.

### **How are grant decisions made?**

An internal review committee awards grants based on how closely the proposed project matches Gilead's mission and therapeutic focus areas.

### **How much grant funding can I apply for?**

There are no minimum or maximum request amounts. Applicants should request the level of funding that is required based on programmatic needs.

### **Can for-profit organizations apply?**

No. Gilead gives primarily to non-profit organizations.

### **Can I request a grant for an activity that has already occurred?**

No. Gilead does not provide retroactive funding. Requests for support must be submitted to Gilead at least eight weeks prior to the start of the activity.

### **My organization previously applied for funding and wants to apply again – is that permitted?**

Yes. However, multiple grant requests for the same project will not be considered within a given year.

### **If a project has multiple dates or locations, should I submit more than one application?**

Requests for funding to support projects taking place on multiple dates or in multiple locations should be submitted as a single, comprehensive application.

### **If a project covers multiple therapeutic areas, how should I indicate that?**

Please submit an application under the therapeutic area with the most relevant content. However, it is important to describe objectives for each therapeutic area covered.

**Is it OK to submit an annual budget in place of a project budget?**

No. In order for a grant application to be considered, you must submit a detailed project budget including a breakdown of the use of funds requested from Gilead.

**Can I upload attachments to the application?**

The online form allows a project budget and event agenda to be uploaded. To include additional files, please email them [Greece.Grants@gilead.com](mailto:Greece.Grants@gilead.com) after submitting the online application form (be sure to indicate your organization name and tax ID number, project title and Gilead Grant ID number).

**Does Gilead provide a Letter of Agreement (LOA) for medical education grants?**

No. If grant funding is approved, organizations may submit their own standard LOA template, complete with the details of the funded activity (amount funded, date of project, program location etc.) and Gilead Grant ID number, to [Greece.Grants@gilead.com](mailto:Greece.Grants@gilead.com). Typical processing time is 2 weeks.

**How will I know when a decision has been made on my grant?**

Formal notifications of all funding decisions are sent in writing by email directly to the contact listed on the Gilead grant account profile.

**If awarded, are grant payments disclosed publicly?**

Gilead is committed to maintaining full transparency about how it operates as a company.

Gilead discloses all transfers of value in accordance with SFEE Code of Ethics and the EFPIA (European Federation of Pharmaceutical Industries) Code on Disclosure of Transfers of Value.

Gilead discloses the names of the organizations and projects it supports and the amount of transfers of value each year.

**Can I speak with a Gilead representative about my application?**

Gilead representatives are available to provide technical assistance with this grants portal but cannot comment on specific grant requests.

### **What is agreed by submitting an application?**

By submitting an application, an organisation agrees:

- To use any support provided solely for the project described in the funding request, and to return any unused funds to Gilead
- To exercise full control over the supported project, including selection of speakers and attendees
- To disclose to project participants that Gilead provided financial support and, if applicable, whether any unapproved uses of products will be discussed
- To provide documentation, at Gilead's request, demonstrating that funds were used as intended and that the project achieved its stated purpose
- To not use any support provided to discriminate against a person or group on the basis of age, political affiliation, race, national origin, ethnicity, gender, gender identity, disability, sexual orientation, HIV status or religious belief.

### **What are the eligibility restrictions?**

Grant funding is primarily awarded for direct programmatic support. Gilead generally does not provide grant support for indirect costs of an organization or activity.

Grants may not be provided:

- To pay for patient care or treatment and/or prescriptions
- To pay for general operating expenses or purchase of standard equipment or hardware
- To support a healthcare practitioner's expenses for attendance or travel to educational programs
- To individual healthcare professionals or for-profit physician group practices
- To pay honoraria of healthcare providers employed by or affiliated with the requesting organization
- To support the costs of government lobbying activities
- To compensate individuals who provide services to Gilead, such as speaking or advising
- To serve in lieu of a discount or price concession or as part of a contract negotiation
- To support clinical studies